

Welcome to Studio Helix!



Rental Request Form

150 main st, ste 4, northampton, ma 01060
p. 413.584.9942 f. 413.584.9945
studiohelixnoho.com email: info@studiohelixnoho.com

Please note: we will get back to you with a confirmation within 14 days.

Renter: Name _____
Address _____
Phone # _____
Email _____

Number of participants: _____

Description: _____

Requested Dates & Times: _____

(For office use only) Date request received: _____

THANK YOU FOR YOUR INTEREST!

Please review the following information carefully and feel free to call or email us for further information:

General Description:

Studio Helix "Classroom" rental space is approximately (24'x 42') 1000 square feet with wooden floors, two skylights and two large windows for natural light. The space also has fans and air conditioning. We are located on the 3rd floor of Thornes Marketplace. There is elevator and handicapped access as well as an attached parking garage with an enclosed walkway into the building. There are two secured handicapped bathrooms directly outside the main door of the classroom. The rental space has a stereo system that can accommodate iPods or CDs. There are also mirrors, pilates mats, stability balls, ballet bars, and other exercise props if needed. Also we can provide chairs for events if given sufficient notice.

Studio Helix also rents out the larger "Dynamite space" located in the basement of Thornes Marketplace. The space is larger but has a more industrial look. A portable sound system is available for that space to use with iPods or CDs.

Cost:

Cost per/hour is \$30 and is contracted on an annual basis. A Non-Refundable Deposit (first month rent) is due within one week of confirmation of time requested. In addition, there is a one-time \$50 returnable security deposit for all usage. The security deposit will be returned to you after your rental contract is concluded as long as the keys are returned and there is no damage to the studio, and it is left as clean and neat as you found it. . Monthly payments are due at the 1st of the month.

Cancellation Policy: In order to respect the value of the time we reserved for you, we will uphold the following: Your rental deposit is non-refundable without exception, (the SECURITY deposit is returnable). However, if you cancel at least 2 months ahead of the original reserved date, we will apply your initial deposit to a future rental date if used within 6 months of your original date.

General Policies:

- Marketing, registration, cancellations and fee collection for your event/class will be your responsibility.
- Professional liability insurance is the responsibility of each renter/instructor.
- Conduct yourself professionally and ethically within the studio.
- We will issue you a set of keys to the classroom once you have signed a key agreement. Please make sure all doors and lights are off before leaving the studio. Vacate the premises by closing time. Studio Helix hours are from 8 am until 9 pm (special arrangements can be made for events happening past 9 pm)
- Report all accidents and injuries in writing to Studio Helix.
- No shoes may be worn in the studio and shirts must be worn at all times unless special arrangements have been made with Studio Helix.
- Do not use or remove any fitness equipment unless arrangements have been made with Studio Helix.
- Please do not bring food or glass containers inside the studio unless special arrangements have been made with Studio Helix.
- Any damage incurred while using the studio or equipment you will be your responsibility
- Please sweep the floor at the end of each usage and leave it neat for the next person.

If you are interested in requesting a reservation, please submit page one of this document by e-mail at info@studiohelixnoho.com or in person at Studio Helix, 150 Main St, Thornes Marketplace, 3rd floor, Northampton, MA 01060. We will get back to you with a confirmation within 14 days. We hope that we can accommodate your needs and that you find enjoyment in using the studio.